

**M&S Power Services
Job Safety Analysis**

Date: _____ Work Location: _____

Time: _____ Latitude: _____ Longitude: _____

Emergency Information / Plan

- 911 Cell Radio Sub Phone Facility/Shop phone

Hospital: _____

Location: _____

Person performing job briefing: _____

Person in charge of Work: _____

Description of Work:

- Operator Maintenance Internal Maint. XFER/LTC Maintenance
 Circuit Switcher Maint. Instal Portable/XFMR Low Side Voltage Work
 Regulator Maint. Haul Material Lift Steel
 Other _____

Hazards Associated with Work:

- Energized apparatus Electrical-OVH Transmission lines Heavy Objects
 Electrical-bus work Equipment in motion Noise
 Electrical distribution lines High air pressure system Sharp/Pointed edges
 Slip/Trip on uneven ground Falling Falling Objects Snakes/Wasps
 Holes/excavations Hydraulic pressure system Traps:
 Other _____

Specific work procedures:

- Health/Safety handbook Meter/verify before grounding
 Visually ID Potential energy sources Error Elimination Tools
 Other _____

Special conditions or concerns:

- Step/touch potential Backing Wet/muddy
 Bucket emergency let down understood Heat Stress Weather
 Bucket emergency controls tested & verified Position of equipment
 Other _____

Energy Sources:

<input type="checkbox"/> 345 kv	<input type="checkbox"/> 138kv	<input type="checkbox"/> 69kv	<input type="checkbox"/> 24.9kv	<input type="checkbox"/> 14.4kv	<input type="checkbox"/> 12.5kv	<input type="checkbox"/> 7.2kv
Safe Distance:						

Energy Sources:

<input type="checkbox"/> 480 VAC	<input type="checkbox"/> 120 VAC	<input type="checkbox"/> 130 VDC	<input type="checkbox"/> Lightning	<input type="checkbox"/> Induction
Safe Distance:			<input type="checkbox"/> Fault on line/apparatus	<input type="checkbox"/> Static

Other _____

Other energy sources:

- Hydraulic Pneumatic Chemical Mechanical

Controls to be used:

- Notify Socc Notify Customers VDI Grounding Barrier
 Lockout/Tagout Live Line Tool Cover-up Safe distance
 Confined space Clearance # Hot line Hold #

Other _____

Personal Protective Equipment:

- Hard Hat Boots Leather Gloves
 Harness/Lanyard Safety Glasses Cotton Clothing
 Rubber gloves/Sleeves Hearing Protection FRC
 Other _____

Personal Protective Equipment Visual FR Clothing Check:

- FR shirt tucked in Clothing has no tears / holes /frayed edges
- No contact with Bleach or DEET No stains on clothing

Additional information, as necessary:

Signatures of crew memebers (and others) participating in job briefings:

Procedures: A job briefing, or tailboard session, is a meeting that takes place before work begins to discuss the work, procedures, hazards, safety controls, and other information to assist the worker or crew. The assessment and job briefing is typically done by the person in charge of the work. The briefing helps to define how the work will be performed, who is involved, individual responsibilities, etc. This job briefing procedure is intended to be applied to all work, but is focused on field work and jobs of higher risk. The following are procedures that must be followed.:

A job briefing shall be held daily. Job briefings shall be documented on this or similar form containing the same minimum information. More than one job briefing may be necessary. It is the responsibility of the person in charge of the work to determine whether additional job briefings are necessary. Additional job briefings shall be held if significant changes, which might affect the worker of public safety, have occurred. However, any crew member may request a job briefing, or perform a job briefing. The person in charge of the work shall ensure that all job briefings are complete, accurate, and suitable.

Recordkeeping: Completed forms shall be maintained for the work day. They should be turned into responsible safety officer weekly(RSO). If an incident or near miss has occurred, the form shall be attached to the incident report and turned into RSO.